6.5 ENROLMENT ZONE

RATIONALE

Enrolment at Parnell District School is governed by an enrolment scheme in accordance with Sections 11A to 11P of the Education Act 1989 and Education Amendment Act 2000 with particular reference to the instructions issued under Section 11G(1). This enrolment scheme is in place to prevent the school from overcrowding.

PROCEDURES- IN ZONE ENROLMENTS

Pupils residing within the Home Zone as defined in the Enrolment Scheme will, as of right, be granted enrolment following the processing of a successful application for in-zone enrolment.

All applicants for in-zone enrolment shall complete the school’s current in–zone enrolment application and Statutory Declaration as to the pupil’s permanent in -zone address and intention to reside within the Home Zone and, shall provide such other information and documentation as determined by the Board from time to time in accordance with the school’s Enrolment Scheme.

(The current In-Zone Application Form and Statutory Declaration is available from the office)

The address given at the time of pre-enrolment (the period before the pupil is actually at school) must be the pupil’s usual place of residence when the school is open for instruction. If a pupil enrols at the school when they are living within the Home Zone but subsequently move out of zone before the pupil’s first day at school the pupil will not be permitted to attend school and the Board can withdraw the offer of place made on the basis of the given Home Zone address.

The board may annul the enrolment of a pupil if the Board believes on reasonable grounds that the pupil’s enrolment or pre-enrolment form falsely claimed for the purposes of securing enrolment that the student was living in the Home Zone when the pupil enrolled at the school (refer s11O Education Amendment Act 2000).

The school retains the right to actively collect any information and make all enquiries necessary in its opinion to ensure that enrolment details are correct.

OUT OF ZONE ENROLMENTS

If places are available for children living outside the stated school Home Zone then those enrolment applications will be processed in the following order of priority:

First Priority will be given to applicants who are siblings of current students.

Second Priority will be given to applicants who are siblings of former students.

Third Priority will be given to any applicants who are children of board employees

Fourth Priority will be given to students who are children of former students

Fifth Priority will be given to all other applicants

If the number of out of zone applications exceeds the number of places available, students will be selected by ballot. The instructions dated 24 July 2000 issued under Section 11G (1) of the Education Act 1989 will be followed.

ALL ENROLMENTS

A child may not start school until his/her fifth birthday.

INTERNATIONAL FEE PAYING STUDENTS - Refer International Students Master Policy

ROLL MANAGEMENT

A child will be taken off the Parnell District School roll –

* on the day which the Principal first knows that the pupil has left the school;
* the day the pupil was last present will be deemed to be the actual date the pupil was last at the school for tuition.

The Principal shall manage the class numbers, roll number and all new enrolments on behalf of the Board and shall report regularly to the Board the class numbers, roll growth and enrolment trends.

2015 ENROLMENTS

The Parnell District School Board of Trustees advises that there are no out of zone places for Year 1- 6 students (including siblings of current students) at our school for 2014 and 2015. There are some places at Year 7/8.

Year 7/8 Out of zone positions at PDS in 2015

Please direct inquiries regarding the process to the School Secretary, Parnell District School; Telephone 379 3008 or email: [office@parnell.school.nz](mailto:office@parnell.school.nz) to ascertain current availability  
  
Year 7/8 Out of Zone places for 2015   
  
Application Closing Date: Wednesday 15th October 2014

Ballot Date: Wednesday 22 October 2014

Reviewed 2/5/2014

Review date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_